



MAKING A DONATION TO THE LIBRARY

October 2007

The Health Sciences Library is grateful to those who offer to donate resources for the collection. However, it is necessary to limit the items we can accept because some may not be suitable for the collection and our small staff is unable to dispose of items for individuals.

Please submit a list of the items you would like to donate prior to bringing any items to the Library. Staff will review your list and identify items that can be added to the collection. Prior review prevents donors from transporting items to the Library that cannot be used.

The list may be submitted online at <http://hsclibrary.uchsc.edu/giving/donate.php> or sent to Paul Andrews, Collection Development Technician, via:

- E-mail: Paul.Andrews@uchsc.edu;
- Fax: 303-724-2166;
- Mail: Health Sciences Library, Campus Box A003, Bldg. #V23 - Room #1118, 12950 E. Montview Blvd., Aurora, CO 80045

Items Needed for Donation

Library staff acquires materials relevant to the needs of faculty, staff, and students at the Health Sciences Center and University of Colorado Hospital. Items that duplicate resources already owned, are outside the scope of the collection, or are in poor condition cannot be accepted. Resources most needed for donation include books authored by Health Sciences Center faculty, current editions of health sciences textbooks, and health sciences books and journals of historical importance.

Acceptance of Donated Items

Donors are asked to deliver materials to the Library; pickup services are not available. After items are received, each donor is sent a letter of acknowledgment. A copy of the letter and your list of donated items should be kept to support tax deduction claims. U.S. law places the responsibility for estimating the value of donations on the donor. Library staff cannot provide appraisals or value estimates for donated items. All donated items become the property of the Health Sciences Library. Items that are not added to the collection will be discarded or, in rare cases, sold.

Gifts of Money

Gifts of money that enable us to purchase books, subscriptions to online journals or databases, software, and other information resources are always greatly appreciated. If you would like to donate funds to purchase resources, please contact Catherine Reiter, Head of Acquisitions and Collections, at 303-724-2134 or Catherine.Reiter@uchsc.edu.

Gift items that cannot be accepted by the Health Sciences Library may be useful to a number of international organizations that redistribute used medical texts worldwide. A list of these organizations is available online at <http://ublib.buffalo.edu/libraries/units/hsl/donationprograms.html>.

